

Making the most of your URTEC Event App

Go Mobile – Download the ‘URTEC Events’ App

1. Download the ‘URTEC Events’ App from the Apple App Store or Google Play
2. Enter Your Email Address used when registering for the event
3. Enter Your Customer ID as the password



Note: Your Customer ID can be found under the bar code on your original registration confirmation email or on your printed attendee badge.

Who Do You Want to Meet at URTEC?

Login and Connect! — Use the URTEC Events app to complete your digital profile for interactive networking with other attendees. By doing so it allows others to find you and it makes connecting with them easier.

- Request in app friends
 - Click Attendee Button
 - Select the Person you want to connect with
 - Click the Request Friend Button
 - Click on the Handshake to Request a Face to Face Meeting
- Connect with Friends
 - Click on the Friends Button
 - Select the Friend you want to interact with
 - Send in app messages
 - Add important notes
 - Share your schedule
 - View our Friend’s Schedule
 - Add friends to your personal address book
 - Click on the Handshake to Request a Face-to-Face Meeting

App Features:

Access all the conference information and details in the palm of your hand.

- Network, chat, and set meetings with other attendees
- Join the community activity feed to comment; like; or share a post
- View the full program, individual sessions, presentations, and events
- Find general event information, times, locations
- Rate the top session presentations
- Access the full speaker list
- Navigate exhibition and convention center floorplans
- Complete your profile and onsite schedule
- Review expanded abstracts

URTEC Complete Schedule: View events, presenters, descriptions, locations and times; evaluate sessions; take notes and email them to yourself or others.

- Browse by Day to see all conference events. The small arrows on either side of the date or the list of dates allow you to move back and forth between dates.
- Click the star next to an event name to add it to your schedule. A filled in star means the event is on your schedule.
- Click on an event to bring up its details.
- Event details:
 - **Side Bar Icons** – Click on the icons to take, save, and email notes, put the event on your schedule (Bookmark), or map its location.
 - **Handouts** – Click on button (at the bottom of the screen) to open, download, or email a handout.
 - **Presentation Evaluation** – Click on button to complete the evaluation for that presentation.

What’s On Now: View events that are currently happening and events that are coming up soon.

My Schedule: View events added to your schedule and add your own meetings. (Within the native app; your schedule can be viewed 2 ways - **List view**  or **Agenda view**  by clicking on each icon.)

- In “My Schedule,” click the “+” in the top right corner to add your own personal events. Click the arrows in the top bar or the list of dates to move between days.
- Share your schedule with a fellow attendee from your “Friends” list in the Message Center.

Settings (gear icon in top right corner): Complete your profile, sync multiple devices, email notes to yourself or others.

- **Set up your profile:** Build a profile to connect with other attendees, share contact information, exchange messages, and even share schedules.

Dashboard: See your current Alerts, upcoming schedule, and app icons.

- Refresh the app by tapping the circling arrows icon in the top right corner of the dashboard

Quick Bar: Available at the bottom of every page, these icons take you back to frequently used content areas like the Dashboard, Exhibitors, Hotel Maps, Attendee Profiles, and Presenters.

- You can also search the app with the looking glass icon!

Alerts: View important messages from the conference organizers at the top of the dashboard.

- The app will signal when a new Alert is received. If you allow push notifications, your device is sent an Alert even if you are not in the app at the time (see “Settings” for directions on push notifications).

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Presenters: Browse presenters and see their associated sessions and posters.

Sponsors: View descriptions, Contact and support the URTEC sponsors

Exhibitors: View Map of Exhibition Floor. Click on the three bars to view a full list of the Exhibitors. Click on the Booth number to locate on the Map. Click on the Exhibitor Name to visit their website.

Floorplans: View the exhibitor booth map and Convention Center Meeting Rooms.

Make Your Voice Count

Use the URTEC Events App to help select the top presentations from URTEC 2025.

1. Launch the URTEC Events App and login in
2. Click the URTEC Complete Schedule tile
3. Select your technical session
4. Choose the presentation you want to vote on
5. Select the blue Rate Presentation button to begin
6. Once finished click submit